



2024

COSTUME COLLECTION

To place your order visit us
at www.LaylasDance.com
or call customer service at
1-844-452-9527

ORDERS & SHIPPING

CUSTOMER SERVICE HOURS

Monday – Friday: 10:00 AM – 6:00 PM – EST

Saturday: 10:00 AM – 12:00 PM – EST

DISTRIBUTION POLICY

We value the integrity of our customers' business and therefore we only sell to schools, businesses and special groups. We do not sell directly to the general public.

ORDER PLACEMENT

- Orders can be placed online, by calling our toll free number, or by fax. Refer to online order form for details.
- Order confirmations and shipment confirmations are sent via email. Keep your email up to date in our system by contacting your sales representative, customer service or on our website.
- Confirmation of orders are sent via email after details are confirmed and entered in our system. We urge you to review the confirmation email and contact our customer service department at 1-844-452-9527 with changes.

VOLUME DISCOUNT, PAYMENT METHODS, PAYMENT OPTIONS (US CUSTOMERS ONLY)

VOLUME DISCOUNT

- At LAYLAS, our list prices are the most competitive in the market. We recognize the value in volume business, so in addition to our competitive prices we offer volume discounts.
- To qualify for volume discount, orders must be placed at the same time. Lock in discount are based on original volume discount.
- Discounts do not apply to clearance.
- Order totals not inclusive of tax, shipping, or handling.
- See your sales representative or call customer service for additional details.

PAYMENT OPTIONS

- Full payment is required for orders under \$500
- Orders over \$500 require full payment or minimum of 30% deposit at time of order placement.
- All orders are non-refundable unless approved by customer service.
- Orders must be paid in full before shipping.
- Check must be received within 7-10 business days.

PAYMENT METHODS

- We accept all major credit cards - MasterCard, Visa, Discover and American Express.
- Checks can be made out to LAYLAS. We accept studio checks, personal checks, money orders and certified checks. In addition to your bank charges, we charge \$40.00 for all returned checks.

INTERNATIONAL ACCOUNTS

- Canadian customers, visit us or place orders at www.LaylasDanceCostumes.ca, email us at Laylas@LaylasDanceCostumes.ca or call us at 1-800-956-5128
- For all other international customers, please e-mail us at Laylas@LaylasDanceCostumes.com or call us at 1-844-452-5927 for details.

SHIPPING, HANDLING CHARGES (USA)

- Free shipping for all orders over \$1,500 via Ground Service. Shipping costs are based on Total Order not including Tax and after all discounts.

- Free ground shipping applies to all points within the 48 contiguous United States. Charges for special requests such as Airfreight, Next Day Air, Federal Express, etc. are charged to your credit card. Price is determined at time of shipping based on final weight/volume of package.

SHIPPING ERRORS, MULTIPLE AND PARTIAL SHIPMENTS

- Customers are urged to confirm all shipments for shipping errors and damaged goods. Any errors or damaged goods must be reported within **5 days of receiving your shipment**. Keep all original packaging and contact us immediately.
- Unless customers specifically request complete shipment, orders may be shipped in multiple and partial shipments before the ship date.

CANCELLATIONS, EXCHANGES AND RETURN AUTHORIZATIONS

- Cancellations are accepted within 1 week of posted orders.
- Size addition and size change can be made anytime based on inventory availability. **Style may not be canceled and total number of units may not be reduced per style.**
- Due to the nature of our business we do not accept returns or cancelation of orders. We urge you to contact our customer service office for additional options.
- We do not charge handling fees for size exchange. Returned costumes, accessories, garment bag, labels must be in new condition. Exchanges will be treated as new orders with normal production time. All payments are due at time of order with credit card, check or money order.
- \$5.00 handling fee will be charged for any returned product NOT in new condition including damaged label.
- A return authorization label must be requested from customer service for all returns within 3 weeks of receipt of shipment. Return authorization number must be clearly placed on the outside of your returned parcel otherwise we will reject the shipment. The number will ensure a timely process of your exchange. Include all accessories and packing material that are delivered with the garment. Do not include optional accessories or purchased accessories that are not part of the item. **Do not include additional items that were not authorized for return.**
- For additional items, contact your sales representative or customer service for dates and inventory availability.

SALES TAX

- State sales tax is calculated on merchandise, shipping and handling fees for the shipment address.
- Sales tax exempt institutions and business must submit a Tax Exemption Certificate for the ship to address with your order.

PURCHASE ORDERS

- We welcome P.O.s only from private schools, public schools, Y's and recreational departments.
- We accept PO's with complete details, including ship to, bill to, contact information, email address, style numbers, shipping charges, prices and ship date.
- PO's do not qualify for discounts or free shipping
- PO's qualify for 30 day dating after shipping

SIZE CHART

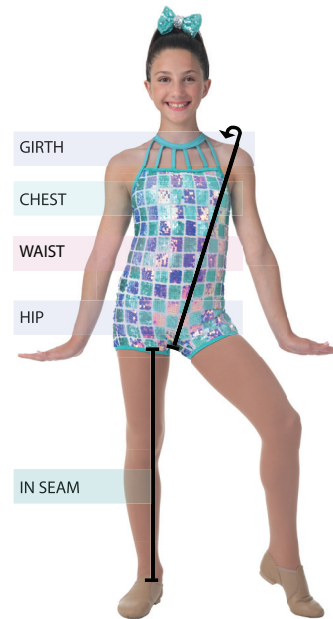
SIZE CHART REFERENCE

Girth: Measure the circumference taken from a point on the right shoulder midway between the neck base and up over the prominence of the right bust apex, between the legs and back to the starting point from the back.

Bust: Measure the horizontal circumference around the body, taken under the arms and across the fullest part of the bust apex including the lower portion of the shoulder blades.

Waist: Measure the minimum horizontal circumference around the body at waist height.

Hip/Seat: Measure the maximum horizontal circumference around the body at hip height.



CHILD COSTUME SIZE CHART

		XXSC	XSC	SC	MC	LC	XLC	XXLC
Girth	in	34-37	38-41	42-44	45-49	50-54	54-57	58-60
	cm	86-94	95-104	105-112	113-125	126-137	137-145	148-152
Chest	in	20-22	21-23	24-26	27-29	30-32	33-35	36-38
	cm	50-56	53-60	61-67	68-74	75-82	83-90	91-96
Waist	in	19-22	21-23	23-24	24-26	26-28	29-31	32-34
	cm	48-56	53-59	59-61	61-67	67-72	73-80	86-84
Hip	in	20-22	22-24	25-27	28-30	31-34	35-37	38-40
	cm	50-56	56-61	62-69	70-77	78-87	88-95	96-102
Inseam	in	17-19	19-22	22-25	25-28	28-30	29-31	32-34
	cm	43-49	48-56	55-64	63-72	71-76	74-79	82-86

ADULT COSTUME SIZE CHART

		XSA	SA	MA	LA	XLA	XXLA
Girth	in	53-55	56-58	59-61	62-64	65-67	68-70
	cm	134-141	142-148	149-156	157-163	164-171	172-178
Chest	in	31-33	33-35	35-37	38-40	41-43	44-46
	cm	78-84	83-89	88-95	96-103	104-110	111-117
Waist	in	23-25	25-27	27-29	30-32	33-35	36-38
	cm	58-64	63-69	68-74	75-82	83-90	91-96
Hip	in	32-34	34-37	37-40	40-43	43-45	46-48
	cm	81-87	86-94	94-102	101-110	109-115	116-123
Inseam	in	29-33	29-33	29-33	29-33	29-33	29-33
	cm	73-84	73-84	73-84	73-84	73-84	73-84

TIGHTS SIZE CHART

		XSC/SC	MC/LC	SA	MA	LA/XLA
	in	35-50	45-60	56-64	59-67	63-74
	cm	90-125	125-155	142-162	150-170	160-188
	lb	15-55	55-110	90-130	100-145	120-180
	kg	7-25	25-50	40-58	45-65	54-82



SALES REP: _____

759 Bloomfield Av. Suite 162
West Caldwell, NJ 07006
TF: 1-844-452-9527
FX: 1-844-452-9527
EM: Laylas@LaylasDance.com
WB: www.LaylasDance.com

FX: 1-844-452-9527
 EM: Laylas@LaylasDance.com
 WB: www.LaylasDance.com

REQUESTED SHIP DATE:

DATE:

ACCOUNT #:

www.LaylasDance.com | 1-

NAME: _____

STUDIO/SCHOOL: _____

BUSINESS PHONE: _____

CELL PHONE: _____

EMAIL: _____

☐ CHECKS*

☐ MONEY ORDER

☐ CREDIT CARD

*MAKE CHECKS PAYABLE TO LAYLA

CREDIT CARD (CHECK ONE)

☐ MASTERCARD

☐ VISA

CC # _____

EXPIRATION DATE ____/____

SECURITY CODE _____

NAME ON CARD _____

SIGNATURE _____

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

BUSINESS PHONE: _____

SHIP TO:

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

BUSINESS PHONE: _____

Shipping fees are calculated at time of shipping.





ORDER FORM

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[illegible]



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